## USCA16Q0010 Responses to questions October 26, 2015

- Does the receiving facility have the personnel and equipment to off load the pallets? The receiving department can assist with off-loading. Also, can you confirm that they can receive a semi-trailer? The facility cannot accommodate semi-trucks.
- Will this requirement be an inside delivery (to Suite G-350) or a dock delivery? Dock delivery only. The monthly deliveries will be 5 pallets at a time. Also, based on the quantities, do you expect this to be a 6 month contract with a delivery every month Yes, one delivery each month. Also, please see C-1 Requirements of USCA16Q0004.
- Is the delivery area 55' trailer accessible? The facility cannot accommodate semi-trucks.
- Could you possibly tell me who your current vendor is and/or what the current price you are paying is? The current vendor is Central National-Gottesmann Inc. DBA: Lindenmeyr Munroe.
- Would you prefer we bid on line or send you the quote? Please follow the instructions in Solicitation USCA16Q0010 regarding the submission process.
- List of Items, Schedule of Requirements, Scope of Work, Terms of Reference, Bill of Materials required. Please see solicitation USCA16Q0010.
- Soft Copy of the Tender Document through email. Solicitation USCA16Q0010 is available via www.uscourts.gov and www.fbo.gov
- Names of countries that will be eligible to participate in this tender. Those submitting a quote must adhere to all the provision of Solicitation USCA16Q0010
- Information about the Tendering Procedure and Guidelines Please see solicitation USCA16Q0010.
- Estimated Budget for this Purchase As per Solicitation USCA16Q0010, the Administrative Office of the US Courts will make an award based on the lowest price offeror.
- Any Extension of Bidding Deadline? The submission deadline is as detailed in solicitation USCA16Q0010.
- Any Addendum or Pre Bid meeting Minutes? Non-applicable.
- Regarding sol.-USCA16Q0010, the second line in product description mentions white opaque. What specification are you looking for? See below. As in brightness 92, there is a number associated for an opaque specification. Otherwise is it a standard 8.5x11 20 lb. 92 bright 30% recycled xerographic paper? Correct, standard 8.5x11 20 lb. 92 bright 30% recycled xerographic paper. Current brand "Smart Copy, recycle 30, 8.5 x 11", 20lb. 92 brightness".
- Do you expect to be invoiced on each delivery of 200 cartons, or invoiced for the 1200 cartons then deliver the 200 cartons per month as needed? Historically, the AO has paid up front for the entire 1200 cartons. Only one invoice for entire 1200 cartons.
- When are questions to be submitted? Any and all questions regarding solicitation USCA16Q0010are due by no later than 5:00 pm, Monday, October 26, 2015.