

## **DISCLOSURE OF COMPENSATION OF ATTORNEY FOR DEBTOR**

### **Instructions**

#### **Caption**

1. Identify the Judicial District in which the bankruptcy case was filed. Example: "Eastern District of California."
2. "In re": Insert the name of the debtor as it appears in the bankruptcy petition.
3. "Case No.": Insert the bankruptcy case number assigned by the court at the time of filing.

The instructions to the rest of the form are self-evident.

In question 5(e), list any additional services that counsel has agreed to provide. If there are services that are described in one of the question 5 categories that are NOT being provided, complete question 6 to describe the exclusions. Question 6 may not exclude services required to be provided by local rule or order of the court.

Additional sheets should be attached to the form as needed. A copy of the retainer agreement, if any, should be attached to form.

### **General Information for the Clerk**

This form should be filed by the attorney for the debtor in all bankruptcy cases, including involuntary cases, without regard to the chapter under which the case is proceeding.

Rule 2016(b) requires that the information requested in this form be filed with the court within 14 days after the order for relief is entered. The clerk should seek direction from the chief bankruptcy judge in advance as to the proper procedure to be followed if the attorney for the debtor fails to file this form within the proper period.